



## **St. Aloysius' Catholic Primary School**

### **Charging & Remission Policy**

#### **Justification**

The education we provide wholly or mainly during school hours will be free but on some occasions a 'voluntary contribution' towards the cost of an activity may be requested by the school.

Parents are free to decide whether or not to contribute. This policy sets out the principles upon which the school will operate charges and remissions.

#### **1. Introduction**

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

#### **2. Voluntary Contributions**

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips;
- musical events.



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#### **3. Residential Visits**

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and travel expenses. If parents are experiencing financial difficulty they are invited to write in confidence to the Head Teacher. Again, voluntary contributions from parents are vital otherwise the visit may be considered too expensive for the school to solely sustain.

#### **4. Music Tuition**

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. A charge is made for these lessons. If parents are experiencing financial difficulty, they are invited to write in confidence to the County Music Service. We give parents information about additional music tuition on request.

#### **5. Swimming**

5.1 The school organises swimming lessons for all children in Year 5. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. Voluntary contributions are requested to offset some of the costs (transport, etc.)



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#### **Remission**

Children whose parents are in receipt of some specific support payments will, in addition to having a free school lunch entitlement, also be entitled to the remission of these charges. A similar entitlement will apply when the trip takes place outside of school hours but where it is necessary either as part of the national curriculum or the syllabus for religious education.

Signed ..... Head Teacher

Signed ..... Chair of Governors

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